

TEHACHAPI VALLEY HEALTHCARE DISTRICT  
FINANCE COMMITTEE MINUTES  
August 14, 2024  
116 W F Street  
Tehachapi, CA 93561  
12:30 PM

**Board Members Present:** Mike Nixon, BreAnne Patterson  
**Staff Present:** Peggy Mendiburu, CEO; Julia Pence, Contractor

**Transcribed by:** Peggy Mendiburu

Approval:  Date: 9 17 24

- I. **CALL TO ORDER**  
Director Nixon called the Finance Committee Meeting to order at 12:30pm
- II. **PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**  
None
- III. **APPROVAL OF MINUTES**  
July 10, 2024 minutes approved. **MSA: Mendiburu/Nixon**
- IV. **REPORTS**
  - A. Finance Reports  
Committee reviewed finance report for July 2024. Director Nixon commented on how professional the report is and easy to understand. Julia commented on bonds and ensuring accuracy as well as depreciation assistance from auditor.
  - B. American Express  
Committee reviewed American Express for July 2024 with no comments.
  - C. Petty Cash  
No comments.
  - D. Bank Statements  
August bank statements reviewed with no comments.
  - E. Actuals v. Budget  
Director Patterson questioned salary versus budget. CEO Mendiburu to revise budget to include severance and adjust payroll billing as well.
- V. **OLD BUSINESS**
  - A. None.
- VI. **NEW BUSINESS**
  - A. None.
- VII. **BOARD COMMENTS ON BUSINESS NOT APPEARING ON THE AGENDA**  
None.

VIII. **ADJOURNMENT**  
Meeting adjourned at 1:00pm